



## Questionmark Word Authoring Templates

Use Microsoft® Word to Author Questions for Surveys, Quizzes or Tests  
Delivered Via Questionmark™ Perception™

### Background

Many organisations have discovered the benefits of using Questionmark™ Perception™ to create and manage quizzes, tests, and surveys. Yet the instructors, teachers and subject matter experts (SMEs) responsible for authoring assessments sometimes lack easy or direct access to this powerful yet easy-to-use authoring tool. Plus, some non-technical SMEs may simply lack the confidence or desire to develop computerised assessments.

Questionmark Word Authoring Templates make it easy for subject matter experts to produce questions for assessments that can be delivered, tracked and managed with Questionmark Perception. This tool also empowers the non-technical SMEs who might otherwise avoid computerised assessments with the ability to author questions deliverable in online tests, quizzes, surveys and exams.

### How the Templates Work

Questionmark Word Authoring Templates provide a familiar and easy-to-use authoring environment for subject matter experts. The Word templates can be freely distributed by a Questionmark Perception licensor to any number of SMEs. Each SME uses a special Word toolbar to select the type of question to create. The page then displays a form that the author fills in with the question's stimulus, choices, score, and feedback. A single document can contain numerous questions. When finished, the author sends the Word file to the appropriate gatekeeper, who at the press of a button can publish the questions directly to a Perception repository

### Questionmark Word Authoring Templates Offer

- Authoring for SMEs within Microsoft Word
- Easy-to-use question forms
- Quick importing into Perception
- Option to shuffle choices
- Support for popular question types such as Likert Scale and multiple choice
- Gatekeeper control over final publishing of questions

### Technical Requirements

- To run Questionmark Word Authoring Templates on PCs: Either Microsoft® Office 2000, XP or 2003 must be installed. Microsoft® Word must be installed as part of the Microsoft® Office installation.
- To run Questionmark Word Authoring Templates on Macintosh computers: Either Microsoft® Word 2004 or Word X must be installed.

Administrators need:

- Questionmark Perception 4.1 or higher (also available for 3.43)
- Microsoft® Word 2000, 2002, 2003
- Windows 98, ME, 2000, XP, 2003
- .NET Framework 1.1
- Questionmark Perception database in Access, SQL or Oracle

### More information

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